



# Department of Defense INSTRUCTION

NUMBER 4120.24

June 18, 1998

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Administrative Reissuance Incorporating Change 1, March 9, 2000

USD(A&T)

SUBJECT: Defense Standardization Program (DSP)

References: (a) Sections 2451 and 2452 of title 10, United States Code  
(b) DoD 4120.24-M, "Defense Standardization Program (DSP) Policies and Procedures," *current edition*, authorized by this Instruction  
(c) [DoD 5025.1-M](#), "DoD Directives System Procedures," August 1994, authorized by [DoD Directive 5025.1](#), June 24, 1994

## 1. PURPOSE

This Instruction:

- 1.1. Implements a *Defense Standardization Program (DSP)* as required by reference (a), assigns responsibilities, and prescribes procedures.
- 1.2. Designates the Director, Defense Logistics Agency (DLA), as the DoD Executive Agent for the DSP.
- 1.3. Authorizes continued publication of reference (b), consistent with reference (c), to provide guidance and procedures for the DSP.

## 2. APPLICABILITY

This Instruction applies to the Office of the Secretary of Defense, the Military Departments, the *Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Inspector General of the Department of Defense*, Defense Agencies, and the DoD Field Activities *and all other organizational entities within the Department of Defense* (hereafter referred to collectively as "the DoD Components").

### 3. POLICY

It is DoD policy to promote standardization of materiel, facilities, and engineering practices to improve military operational readiness, reduce total ownership costs, and reduce acquisition cycle time. There shall be a single, integrated DSP and a uniform series of specifications, standards, and related documents.

### 4. RESPONSIBILITIES

4.1. The *Under Secretary of Defense for Acquisition and Technology* shall provide overall policy guidance.

4.2. The *Director, Defense Logistics Agency*, shall appoint the DoD Standardization Executive and develop, maintain, and publish DoD 4120.24-M (reference (b)). The *DoD Standardization Executive* shall have authority over all functions of the DSP, shall chair the Defense Standardization Council in accordance with enclosure *1*, and serve as the Standardization Executive for the DoD Components without a designated Standardization Executive.

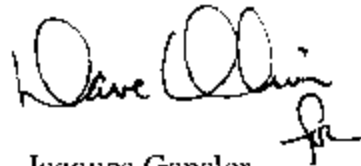
4.3. The Secretaries of the Military Departments and the Heads of the Other DoD Components shall ensure compliance with DSP policies and procedures of reference (b).

### 5. PROCEDURES

The DoD Components shall implement policies and procedures in reference (b).

6. EFFECTIVE DATE

This Instruction is effective immediately.

A handwritten signature in black ink, appearing to read "Jacques Gansler", with a stylized flourish at the end.

Jacques Gansler  
Under Secretary of Defense  
for Acquisition and Technology

Enclosures - 1

E1. Charter, Defense Standardization Council

E1. ENCLOSURE 1  
CHARTER  
DEFENSE STANDARDIZATION COUNCIL

E1.1. Purpose. This Charter establishes the rules and procedures for the operation of the Defense Standardization Council. The Council provides senior management oversight and direction for implementing the DSP and other initiatives related to specifications and standards.

E1.2. Composition of the Defense Standardization Council. The Council is composed of the DoD Standardization Executive and the Standardization Executives from the Military Departments and the DLA. The DoD Standardization Executive will chair the meetings. Other DoD Components will be invited to participate on an ad hoc basis as the agenda warrants.

E1.3. Roles and Responsibilities

E1.3.1. *Role of the Defense Standardization Council*

E1.3.1.1. Direct the implementation of business process improvement initiatives that relate to specifications and standards.

E1.3.1.2. Develop policies to improve acquisition through the use of standardization, commercial and nondevelopmental items, acquisition streamlining, and other related functions.

E1.3.1.3. Identify goals and the resources necessary to accomplish these goals.

E1.3.1.4. Influence resource commitment decisions to implement the DSP.

E1.3.1.5. Support the development and use of interoperability standards for national and international use.

E1.3.1.6. Resolve issues that cannot be resolved at a lower level.

E1.3.1.7. Establish ad hoc working groups, as required, to conduct studies or recommend solutions to problems.

E1.3.2. Role of the Chair

E1.3.2.1. Call and conduct meetings of the Council.

E1.3.2.2. Assign tasks and projects to the DoD Components.

E1.3.3. Role of the Members

E1.3.3.1. Participate in Council activities.

E1.3.3.2. Recommend agenda items to be considered by the Council.

E1.3.3.3. Ensure that the policies, procedures, and decisions of the Council are implemented by the DoD Component.

E1.3.3.4. Provide participants to serve on ad hoc working groups established by the Council.

E1.4. Operating Procedures

E1.4.1. Meetings. The Council will meet at the call of the Chair.

E1.4.2. Agenda. The agenda will be furnished to the members in advance of each meeting.

E1.4.3. Minutes. Minutes will be prepared and distributed after each meeting to the members.